

## Library Minutes August 10, 2021

The Oelwein Public Library Board of Trustees held its regular board meeting on Tuesday, August 10, 2021 at 5:00 p.m. at the library.

Present: Mars, Gilson, Payne, Berryman, and Macken. Ingersoll arrived at 5:20.

Absent: Kerns

President Mars called the meeting to order at 5:10.

Gilson made a motion to approve the agenda and the minutes. Seconded by Berryman. Motion carried.

No correspondences.

**Trustee Training:** The board reviewed the standard on providing reference and readers' advisory services.

Director's Report:

- The 1000 Books Before Kindergarten program is available. Staff will promote the program at Party-in-the-Park.
- Rosie the Riveters of Iowa program has been postponed until the author receives the book from the publisher. The printing and shipping has been delayed.
- The Charging Bench will be shipped as soon as the batteries arrive from the manufacturer.

Friend's Report:

- The Appreciation Tea will feature Kathy Wilson with her "Straight Laced Girls, Uptight Ladies" program.
- The Wings Park Little Free Library will be moved near Sacred Heart Church. [The Library Board recommends by the bike repair station at Wings Park or Chrysler Park.]

**Bills:** Gilson made a motion to accept the bills. Seconded by Berryman. Motion carried.

**End Year Expense & Revenue Report:** Ingersoll arrives. This was an exceptional year for the library budget as the pandemic influenced expenses and revenues. There was \$18,355 that was left in the General Fund mainly attributed to reduction in staff. Most of the revenues were down due to restricted services. \$918 was left in the Materials Budget since new DVD movies were not released. The Bequest Fund increased \$3,000.60 with an ending balance of \$375,737.81. Berryman made a motion to accept the End Year Report. Seconded by Ingersoll. Motion carried.

**Policy Review:** The Returned Check policy was reviewed. Ingersoll made a motion to accept the policy as reviewed. Seconded by Berryman. Motion carried.

Gilson made a motion to adjourn at 5:30.

Macken will be on vacation September 13-17. The next meeting will be the third Tuesday, September 21, at the original time of 5:30 p.m.

Respectfully submitted,  
Susan Macken