

## Library Board Minutes May 11, 2021

The Oelwein Public Library Board of Trustees held its regular meeting on Tuesday, May 11, 2021 at 5:00 p.m. at the library.

Present: Mars, Gilson, Berryman, Payne, and Macken

Absent: Ingersoll, Kerns

President Mars called the meeting to order at 5:04 p.m.

Berryman made a motion to approve the agenda and the minutes. Seconded by Gilson. Motion carried.

There were no correspondences.

**Trustee Training:** The board reviewed the standard that the library has an email address.

### **Director's Report:**

- The director has accepted the invitation to serve on the Retired and Senior Volunteer Program (RSVP) board. The board meets quarterly.
- The Utilities Department changed the back-up emergency batteries for the EXIT signs.
- The emergency light ballasts had not been changed during the light conversion. Superior Lighting will be changing these when the parts arrive at no cost to the library.
- Programs are in place for the June Summer Reading Program. The children's librarian has been visiting classrooms to promote the program.
- The American Rescue Plan Act is offering non-competitive grants up to \$5000 to help Iowa public libraries respond to the ongoing challenges of the pandemic. The library is going to apply for an outdoor solar powered device charging bench.

### **Friend's Report:**

- Friends are rescheduling the May meeting.

**Bills:** Gilson made a motion to approve the bills. Seconded by Berryman. Motion carried.

**Policy Review:** The board reviewed the Circulation policy. The "grace period" was removed since fines are not charged. "Online" was added to one of the ways patrons can renew and reserve materials.

Gilson made a motion to accept the policy as revised. Seconded by Berryman. Motion carried.

Gilson made a motion to adjourn at 5:12.

Respectfully submitted,

Susan Macken

Next meeting is June 8.