

## Library Minutes March 11, 2020

The Oelwein Public Library Board of Trustees held its regular board meeting on Wednesday, March 11, 2020 at 5:00 p.m. at the library.

Present: Ingersoll, Kerns, Gilson, and Macken

Absent: Mars, Berryman, Gerdts

President Ingersoll called the meeting to order at 5:00.

Gilson made a motion to approve the agenda and the minutes. Seconded by Kerns. Motion carried.

No correspondences.

**Trustee Training:** The board reviewed the standard on providing materials for special population groups such as audiobooks, young adult books, and large print books.

### Director's Report:

- A film viewing of the documentary, "Hebron" will be March 12 at 6:00.
- Family Story Time will be March 16 at 6:00.
- The children's librarian is reading at Head Start once a month.
- Installed a Bubble Tower and made a sensory bin for the children's area.
- Promise Jobs worker is doing the book inventory.
- Funds from the insurance claim should cover the cost of repairs and replacing furniture from the sprinkler damage. Total repairs came to \$16,540.04.

### Friend's Report:

- Income, so far, from the Chocolate Fest is \$1235.00 though donations are still coming in.
- Friends are sponsoring two programs in April: Remembering the Apron and Gaelic Music.

Bills were reviewed. Gilson made a motion to approve the bills. Seconded by Kerns. Motion carried.

Compressor: One of the four two-stage compressors quit working. Currently, one compressor is temporarily compensating for the one that is no longer working. The typical lifespan is 15-20 years. Two estimates were received:

Young's Plumbing and Heating - \$9,742.00

Ken's Electric - \$5,756.72

Both estimates do not include additional work that may be needed after the compressor is replaced and started up. Gilson made a motion to accept the estimate from Ken's Electric. Seconded by Kerns. Motion carried. Macken will send a letter to the City Council requesting funds to cover the cost of fixing the compressor.

LED Lights: Alliant Energy and Lime Energy propose to upgrade 160 interior and exterior light fixtures at the library to LED lighting at no cost to the library. Maintenance is covered for seven years at 100%. Lime estimates the energy cost savings at \$2,936 annually. This program will pay a substantial portion of the project costs directly to the contractor. The amount paid to the contractor is based on the amount of KWH saved by the project. Gilson made a motion to convert the lights to LED through this program. Seconded by Kerns. Motion carried.

Policy Review: Gilson mad a motion to approve the "Confidentiality of the Library Records" as reviewed. Seconded by Kerns. Motion carried.

Gilson made a motion to adjourn at 5:27 p.m.

Respectfully submitted,

Susan Macken

The next meeting will be on Tuesday, April 14 at 5:00 p.m.