

Oelwein Public Library Minutes

The Oelwein Public Library Board of Trustees held their meeting on Tuesday, September 12, 2023 at 5:30 p.m. at the library.

Present: Mars, Kerns, VanDenHul, Payne, and Macken

Absent: Berryman, Ingersoll

Kerns called the meeting to order at 5:31.

Agenda approved: Mars made a motion to approve the agenda. Seconded by VanDenHul. Motion carried.

Minutes approved: VanDenHul made a motion to approve the minutes. Seconded by Mars. Motion carried.

Correspondences: OCAD sent a letter of appreciation for the library's contribution to the new teacher's welcome bags.

Trustee Training: The board reviewed the standard on offering programs to young adults.

Director's Report:

- The HVAC system has been repaired. Both circuits were repaired and held pressure. The technician donated 7lbs of refrigerant that had been given to him by a retired colleague which has a value of \$700. The system required 27lbs of refrigerant.
- Husky Adventures will start coming to the library on September 20 at 2:30 for weekly programs.
- Rex Nielson will present a program on his illustrations and art which have been published in a series of books called "Unexplainable Art."
- The director will be attending the Learning Circuit in Cedar Falls on September 28. The topic is "Productive Partnerships."
- ISU Extension will be leading a series of monthly program on Healthy Aging.

Friend's Report:

- Keyrings were ordered to give to new patrons.
- Friends will be sponsoring the "Ghost Hunting" program scheduled for October 28 at 1:00.
- Laura Schlitter and Terri Derflinger have resigned from the board. Susan Driscoll and Anne Allen joined the board.
- The Appreciation Tea will be November 9 at 10:00 with Linda McCann speaking on the CCC in Iowa.
- The Annual meeting was held on September 11. The following officers were elected:
 - President: Jody Solsma Vice-President: Susan Driscoll
 - Treasurer: Jenny Gefaller Secretary: Mary Frisch
 - Membership: Nancee Gearhart

Bills were reviewed. VanDenHul made a motion to approve the bills. Seconded by Mars. Motion carried.

Children's Area: Martin Gardner prepared architectural drawings to be submitted to a list of contractors for bids.

Read Aloud Program: VanDenHul is part of the school's Early Literacy Team that has a goal of closing the gap between literacy test scores of students from various socio-economic statuses. The team would like to partner with the library to have an engaging place where volunteer teachers and upper-grade students can read to Head Start and Kindergarten age children. Students will have an opportunity to

participate in activities and check-out books. The library board is in favor of supporting this program. The program will be held on the first Monday of the month from 5:30-6:30 p.m. In addition, VanDenHul will check on the status of including the library as a bus stop.

Maintenance Contract: The board discussed the proposal from Waldinger's on a Spring and Fall HVAC maintenance check for an annual fee of \$1700. The board decided not to contract for this service.

Outdoor Message Board: Seven panel no longer work on the message board. The director will inquire if one side can be turned off. The director will find out about other types of signs as well as larger matrix (not as sharp) signs.

Policy Review: Mars made a motion to approve the reviewed Health policy. Seconded by VanDenHul. Motion carried.

Mars made a motion to adjourn at 6:25.

The next meeting will be October 10 at 5:30 p.m.

Respectfully submitted,
Susan Macken