

Library Board Minutes September 8, 2020

The Oelwein Public Library Board of Trustees held its regular board meeting on Tuesday, September 8, 2020 at 5:00 p.m. at the library.

Present: Gilson, Mars, Kerns, Berryman, and Harris

Absent: Ingersoll

President Mars called the meeting to order at 5:00 p.m.

Gilson made a motion to approve the agenda and the minutes. Seconded by Berryman. Motion carried.

No correspondences.

Trustee Training: The board reviewed the standard on Library Access- Computer Replacement.

Computers are replaced on a 5-year rotation.

Director's Report:

Mars was reappointed to the Library Board with her term running through July 1, 2026

Bold360 Agent is a live chat program that will allow library patrons to engage in a virtual chat with librarians through a chat window deployed on our library's website. Bold360 is being provided by the State library of Iowa for 2 years.

Readers Advisory has been added to our APOLLO catalog. This enhancement includes Premium Cover Service, Summary's, You May Also Like, Reader Reviews and Ratings, Tags, Look Inside, About the Author, Series Professional Reviews, Also Available As, Book Profile and, Awards. The price for this service is an additional \$ 200.00 per year. Our platform price was reduced by \$ 200.00 this year due to a lower usage associated with COVID-19 so, the total price will be the same as last year.

Lynda Payne will be nominated as the Library Liaison at the next City Council Meeting.

Friend's Report:

The annual meeting and election of officers will be September 14.

Bills were reviewed. Gilson made a motion to accept the bills. Seconded by Berryman. Motion carried.

Caulking: Seedorff Masonry submitted an estimate of \$38,950.00. Macken contacted them to get a breakdown of the estimate by priority. Seedorff Masonry has not yet provided this information. Lee Systems 7 provided an estimate of \$ 2000.00 to fix the leaks as well as joints that needed to be redone. They confirmed that they use the Np1 caulk recommended by Karr Tuckpointing. Lee Systems 7 was able to start right away and the job was finished on 9-2-20.

Services and Hours: Gilson made a motion to maintain the current restricted services and hours throughout the month of October. Seconded by Kerns. Motion carried.

Book Return Placement: The book return will be replaced due to being hit by a car. This is the 3rd time it has been hit. Insurance may not continue to cover the damages. Placing the new book return under the canopy at the front of the building would keep it protected from the elements and being damaged by vehicles. Placing the book return under the canopy will mean that it is no longer a “drive up” return. Berryman made a motion that the Book Return be placed under the canopy. Seconded by Gilson. Motion carried.

Fee Schedule: The Fee Schedule was reviewed. Gilson made a motion that the price of a lost magazine be changed from \$ 1.00 to “Cover Price or \$ 5.00”. Seconded by Kerns. Motion carried.

Policy Review: Gilson made a motion to accept the Sex Offenders against Minors as reviewed. Seconded by Berryman. Motion carried.

Gilson made a motion to adjourn at 5:25 p.m.

The next meeting will be October 13.

Respectfully submitted,

Catherine Harris