

Job Opening

Part-time Assistant Librarian

The Oelwein Public Library is taking applications for an assistant librarian. The primary duty of this position is to establish a high level of customer service by positively interacting with citizens at the circulation desk.

This position is for approximately 20 hours per week with some evening and additional weekend hours. Hourly rate starts at \$9.79 per hour with an increase to \$10.68 per hour after 6 months probationary period. Benefits include three paid Holidays and IPERS.

Qualifications: Excellent customer service skills. Proficiency with computers and electronic devices. Ability to troubleshoot technology related questions. Previous public library experience preferred. Required to be a high school graduate or G.E.D. equivalency.

EOE/AA

Send completed application to:

Susan Macken

Oelwein Public Library

201 E Charles St

Oelwein, IA 50662