

The Oelwein Public Library Board of Trustees will meet on Tuesday, June 10, 2025, at 5:00 p.m. at the Oelwein Public Library.

## **AGENDA**

**Roll Call**

**Agenda Approved**

**Minutes Approved**

**Correspondence and communications – Donor**

**Trustee Training:** Open Meetings and Records, part 4 – Electronic Meetings

**Director's Report:** Computers/Deepfreeze, Enrich Iowa Agreement, Party in the Park, Weed and Feed, Furnace Filters, SRP, Director vacation June 16-20, Annual Maintenance, Annual Report Statistics

**Friend's Report:**

**Bills Approved:**

**Unfinished Business**

## **New Business**

Hoopla

Library Director Evaluation

**Policy Review:** Meeting Room

**Adjournment**

## **May**

### ***Circulation:***

**25 May: 3193**

**24 May: 3702**

### ***Computer Use:***

**25 May: 105**

**24 May: 89**

**Wireless: 744**

**Wireless: 756**

### ***Reference Questions:***

**25 May: 487**

**24 May: 417**

### ***Passports:***

**25 May: 8**

**24 May: 8**

### ***Attendance:***

**25 May: 2124**

**24 May: 2523**

### ***New Patrons:***

**25 May: 29**

**24 May: 25**

### ***Program Attendance:***

**25 May: 182**

**24 May: 395**

### ***Website Visits:***

**25 May: 766**

**24 May: 645**

### ***Acquisitions:***

**Books 49**

**Movies 5**

**Audio 1**

### ***BRIDGES Downloads: 389***

**eBooks: 179**

**Audio: 171**

**eMagazines: 39**

### ***HOOPLA Downloads: 211***

**eBooks: 38**

**Audio: 154**

**Movies: 9**

**Comics: 2**

**Music: 3**

**TV: 5**

The Oelwein Public Library Board of Trustees met on Tuesday, June 10, 2025, at 5:00 p.m. at the Oelwein Public Library.

There was no Library Board meeting due to lack of quorum.

**Present:** Mars, Ingersoll, Seeders, and Macken

**Absent:** Kerns, VanDenHul, Franzen

**Correspondence and communications** – Carmen Corbett, who had fond childhood memories of the old library, donated \$10,000 to the library to help with our financial needs.

**Director's Report:**

- Computers/Deepfreeze-The current public computers will not be able to upgrade to Windows 11 and Deep Freeze needs to be upgraded to accommodate Windows 11. We ordered 7 public computers and one catalog computer.
- Enrich Iowa Agreement was signed.
- Party in the Park-the children's librarian will be attending Party in the Park on June 12. The activity will be Spin Art.
- Weed and Feed-Scheels spread the weed and feed.
- The Furnace Filters were replaced by Jeff from Community Development.
- The Summer Reading Program has about 52 people signed up.
- The Director will be on vacation June 16-20.
- The Annual Maintenance sheet is completed for the year. There are several extra things that are not done now that the custodian has changed to a new company.
- Annual Report Statistics for FY24 were released.

**Friend's Report:**

- The Book Page was renewed.
- Members will help with the Butterfly Tent.

**Bills Approved:** Mars and Ingersoll signed the list of bills.

**Library Director Evaluation:** Ingersoll read through the evaluations that had been submitted.

**Adjournment:** The meeting ended at 5:30.

Next Meeting: Tuesday, July 15 at 5:00.