

The Oelwein Public Library Board of Trustees will meet on Wednesday, May 13, 2026, at 5:00 p.m. at the Oelwein Public Library.

AGENDA

Roll Call

Agenda Approved

Minutes Approved

Correspondence and communications –

Trustee Training: Recruit New Trustees-Part 4

Director’s Report: Backflow Test, FCLA Meeting, Foundation CD Renewals, Closed Memorial Day, Carpet Cleaning, Upcoming Programs

Friends’ Report: Book Sale Update, Book Page subscription

Bills Approved:

Unfinished Business

New Business

Recommendations for Library Board of Trustees

Policy Review: Progressive Discipline Policy

Adjournment

April

Circulation:

26 April: 3130

25 April: 3302

Computer Use:

26 April: 91 Wireless: 634

25 April: 86 Wireless: 866

Reference Questions:

26 April: 464

25 April: 492

Attendance:

26 April: 2425

25 April: 2392

New Patrons:

26 April: 23

25 April: 30

Program Attendance:

26 April: 123

25 April: 20

Passports:

26 April: 11

25 April: 17

Acquisitions:

Books 95

Movies 0

BRIDGES Downloads: 704

eBooks: 283

Audio: 387

eMagazines: 34

Recruit New Trustees

While board members are not compensated for their time, they should be reimbursed for any expenses. Prospective library trustees need to understand that while this is a voluntary position, there is significant responsibility and a time commitment required that is more than other volunteer activities.

The Oelwein Public Library Board of Trustees met on Wednesday, May 13, 2026, at 5:00 p.m. at the Oelwein Public Library.

Present: Ingersoll, Mars, Franzen, VanDenHul, Payne, Macken

Absent: Kerns

President Ingersoll called the meeting to order at 5:02.

Agenda and Minutes Approved: VanDenHul made a motion to approve the agenda and the minutes. Seconded by Mars. Motion carried.

Correspondence and communications: The Kindergarten teachers sent a thank you for the enjoyable visit to the library. In addition, Franzen thanked library staff for participating in the Wings Park STEAM night.

Trustee Training: Recruit New Trustees-Part 4 : While board members are not compensated for their time, they should be reimbursed for any expenses. Prospective library trustees need to understand that while this is a voluntary position, there is significant responsibility and a time commitment required that is more than other volunteer activities.

Director's Report:

- Blackhawk sprinklers performed the annual inspection and backflow test.
- The Fayette County Library Association had their meeting. Advantage Archive talked about adding a feature where people can record memories to be stored on their website. Summer Reading plans were shared.
- The Library Foundation CD's were renewed.
- The library will be closed for Memorial Day.
- Midwest Janitorial will clean the carpet on May 30.
- The Summer Reading Program will be held from May 27 through June 30.
- The Colonial Dance event will be on June 9 at 6:00.
- The Blue Zoo, one of the Iowa Adventure Pass venues, is closing permanently on May 25.
- Fayette County Supervisors will allocate the same amount to libraries next year as this year. Oelwein will receive \$28,593.12.
- The Enrich Iowa program agreement was signed and turned into the State Library.
- Second grade classes will be visiting the library on May 20th.

Friends' Report: The May meeting was cancelled.

Bills Approved: Mars made a motion to approve the list of bills. Seconded by VanDenHul. Motion carried.

Unfinished Business - none

New Business

Anita Mars has elected not to renew her term as a Library Trustee. Franzen made a motion to recommend Christian Solsma to the Mayor and City Council for consideration for appointment to the position. Seconded by VanDenHul. Motion carried.

Policy Review: The Progressive Discipline Policy was reviewed. Franzen made a motion to approve the policy as reviewed. Seconded by Mars. Motion carried.

Adjournment: VanDenHul made a motion to adjourn the meeting at 5:20.

Respectfully submitted,
Susan Macken

The next meeting will be Wednesday, June 10 at 5:00.