

## Library Report to the City Council – April 2018



**Upcoming Programs** : The “Hour of Power” program on learning techniques to get healthier, more organized, and finding peace has been re-scheduled for April 24 at 6:00 p.m.

**Library Page Resignations** : Both of our Library Pages have submitted letters of resignation. Penn’s last day will be April 5 and Debra’s last day will be April 11. Library staff are in the process of interviewing persons to fill these open positions.

**HVAC Update** : A repairperson from Young’s Plumbing and Heating inspected the HVAC system. He reported that the contactors were turning black and, by summer, would no longer work. If the contactors would quit working, the compressors would be damaged. The contactors were replaced. The rest of the system was in good working order. He switched on the secondary pump to run until he we will return in the fall for the next inspection.

**Passport Fee Increase** : The Department of State sent out notification that the fee paid to the Passport Acceptance Facilities, such as Oelwein Public Library, would increase from \$25 to \$35 starting April 2.

**Outdoor Sign Repairs** : Two blocks in the outdoor sign no longer work. Nagel Signs has ordered the parts to replace the two power supplies.

**Staff Evaluations** : The annual staff evaluations will take place the month of April.

**Friend’s of the Library Board** : Mary Jo Hegarty is a new member on the Friends of the Library Board.

**Microfilm** : The Oelwein Genealogical Society has donated a microfilm collection to the library. Included in the collection is the Oelwein Newspapers from 1887, Fayette County and Buchanan County Vital Records, and Census Records. The Friends of the Library are trying out a microfilm reader they are considering purchasing.

**Book and Bake Sale** : The Friends of the Library Book and Bake Sale will be April 12-14 during regular library hours.